Cambridge-Africa ALBORADA Research Fund
COVID- 19 Emergency Awards
Terms & Conditions

1. **Eligibility**

The Cambridge-Africa ALBORADA Research Fund has made over 200 awards since 2012, enabling Cambridge researchers to engage with colleagues from 25 countries in sub-Saharan Africa. The COVID-19 pandemic represents an extraordinary threat globally. We are opening an emergency funding stream to allow applicants from Cambridge and sub- Saharan Africa to meet the threat posed by the pandemic. Projects are expected to address an immediate need defined by the African partner in relation to the regional, national or local COVID-19 response.

Both applicants must be at **post-doctoral level or above**, and by completing an application it is understood that they are both doing so with support from their Senior Researcher/Head of Group/Principle Investigator, if they are not in this position themselves. Both applicants should have a formal link to a research group/department/faculty in their home institution.

The Cambridge applicant must be either working at the University of Cambridge, or at a research Institute affiliated with the University. Previous successful Cambridge applicants have included those from: Wellcome-Trust Sanger Institute; MRC Human Nutrition Research; National Institute of Agricultural Botany (NIAB). The Cambridge applicant will act as the lead applicant, for administrative purposes, as the awards will be managed by a Cambridge department/faculty/institute.

The African applicant must be based in a sub-Saharan African Research Institution or university.

2. **Awards available**

Awards of up to £20,000 each may be made. Potential applicants should contact alboradafund@cambridge-africa.cam.ac.uk in the first instance to discuss whether the scope of the proposal meets our objectives.

Please note that the fund does not cover overheads or administration costs.

For awards made in our standard funding round, all equipment purchased using the Cambridge-Africa ALBORADA Research Fund must be for use in Africa, and must remain with the African partner institution/university upon completion of the project. Exceptions to this may be considered for COVID-19 emergency award if well justified.

3. **Application**

If your proposal is within scope, you will be sent an application form for completion. Agreement from the respective Heads of Department (or their delegate) of each principal investigator is required. The evaluation process will be expedited.

There is no deadline for submission; applications will be considered on a rolling basis. Any queries should be sent to alboradafund@cambridge-africa.cam.ac.uk

4. **Returning recipients**

Please indicate on the application form if you have previously received an award from the Cambridge-Africa ALBORADA Research Fund

5. **Administration of the funding**

In making the application, both applicants agree for the funds awarded to be administered by the Cambridge department/faculty of the Cambridge PI. A member of staff within the department responsible for administering the fund must be named in the application form, and applicants must confirm that a prior discussion has taken place with this staff member.

Applicants must clearly itemise on the budget how much of the award is to be spent in Africa. Once the award has been paid to the Cambridge PI, it is expected that the Cambridge University Department will **advance** the proportion of funds required for use in Africa to the African institution/ researcher and collect receipts retrospectively.

On allocation of an award, the Cambridge PI must sign an award letter and the African PI must sign a side-award letter for the transfer of funds to Africa. See templates here: https://www.cambridge-africa.cam.ac.uk/initiatives/the-alborada-research-fund/covid-19/

On receipt of the signed award letters, the project will be set up within the Cambridge PI's department with project and task numbers.

The African institution must sign to show receipt of any items of equipment bought by the fund.

6. **Following of laws and guidelines regarding ethics, sensitive data and the transfer of equipment and scientific materials**

All research and equipment transfer must be in accordance with national laws and institutional policies and guidelines. This includes the policies of both the University of Cambridge and the African Institution and the import and export laws of both the UK and the African country.

Please refer to the following links:

- Ethics and sensitive data: http://www.research-integrity.admin.cam.ac.uk/
- Material transfer: http://www.research-operations.admin.cam.ac.uk/research-contracts/types- contracts/material-transfer-agreement-mta
- Transport of scientific materials: http://www.safety.admin.cam.ac.uk/files/hsd057b.pdf
- Other safety considerations and codes of practice: http://www.safety.admin.cam.ac.uk/publications

7. **Reporting**

An End of Grant report is required to be submitted to alboradafund@cambridge-africa.cam.ac.uk within 45 days of the award end date, as stated in the award letter. The End of Grant report should detail achievements so far, including:

- Details of the collaboration between the Cambridge and African institutes/universities
- Outputs of the project/collaboration, including publications, presentations, awards and further grant applications
- Examples of publicity generated by the project (where applicable)
- Photographs of activities are encouraged. We would wish to use them for publicity purposes, or include them in our reports to the ALBORADA Trust
- Financial statement indicating how the Cambridge-Africa ALBORADA Research Fund was used.

Informal updates and sharing of news, photographs and publicity outside of the specified reporting times are also encouraged, **as are any longer-term or subsequent outcomes**. Please send all to alboradafund@cambridge-africa.cam.ac.uk